

Third Year Student Timeline

THROUGHOUT LAW SCHOOL

You should regularly do the following things throughout your time at law school:

- ✓ **Make an appointment with a Career Counselor.**
Get your resume and cover letter reviewed and discuss your career goals and job-search strategies.
- ✓ **Review Job Postings on Symplicity.**
Check job postings on Symplicity early and often. Deadlines for some summer jobs may be as early as December.
- ✓ **Keep your eye on *Spotlight*, our weekly newsletter.**
Spotlight can be found on our website
(<http://law.suffolk.edu/offices/career/documents/spotlight.pdf>).
- ✓ **Utilize walk-in hours for resume review and quick questions.**
Mon: 9:30 – 11:00 & 5:00 – 6:00, Tue: 9:00 – 11:00, Wed: 2:00 – 4:00, Thu: 12:30 – 2:30 & 5:00 – 6:00, throughout the entire school year in the CDO Library, Suite 120.
- ✓ **Sign up for a Mock Interview.**
This is a great way to practice and make sure you are ready to interview at your best.
- ✓ **Attend programs presented by the CDO and the Rappaport Center.**
- ✓ **Continually update and improve your legal resume.**
- ✓ **Apply for and participate in the Government and Public Interest Recruitment Program.**
This event takes place each year in January and October and is open to 1Ls, 2Ls and 3Ls. Submit your resume via the Massachusetts Law Consortium's Symplicity website (<https://law-massconsortia-csm.symplicity.com/students>) in December and September.
- ✓ **Conduct informational interviews with those working in areas in which you are interested.**
- ✓ **Make an appointment with a Career Counselor.**
Get your resume and cover letters reviewed and discuss your career goals and job-search strategies.
- ✓ **Continue updating and improving your legal resume.**

THIRD YEAR- FALL

SEPTEMBER-OCTOBER

- ✓ **Learn about and apply for Public Interest Fellowships, Federal Government Honors Programs, and positions with district attorney and public defender offices.**
Many of these applications are due in the fall. Contact the Rappaport Center for more information.
- ✓ **Participate in fall recruitment (OCI and collection) programs.**
- ✓ **Be aware of the September deadline for the November MPRE testing date.**

- ✓ **Remind yourself of the admission requirements and deadlines for the state bar to which you plan to apply.**

Some states have deadlines in the winter, though most are in the spring.

NOVEMBER-DECEMBER

- ✓ **Focus on your exams!**
Studying and preparing for your exams should be your primary focus in December.

- ✓ **Know the spring recruitment (OCI and collection) deadlines.**
Resume due dates are in the beginning of December for spring recruitment programs. Check the CDO website and emails to make sure you know the deadlines.

THIRD YEAR- SPRING

JANUARY-FEBRUARY

- ✓ **Meet with a Career Counselor if you do not have a post-graduate job.**
Come in to discuss networking and job-search strategies. It is not too late to land that job!
- ✓ **Participate in spring recruitment (OCI and collection) programs.**
- ✓ **Send resumes and cover letters to small firms in which you are interested if you do not already have post-graduate employment.**
- ✓ **Be aware of the January deadline for the March MPRE testing date. This is the LAST MPRE testing date offered before the July Bar Exam.**

MARCH-APRIL

- ✓ **Meet with a Career Counselor if you do not have a post-graduate job.**
Come in to discuss networking and job-search strategies.

MAY

- ✓ **Focus on your exams!**
Studying and preparing for your exams should be your primary focus in May.
- ✓ **Enjoy celebrating your graduation!**