

**GOVERNMENT & PUBLIC INTEREST
RECRUITMENT PROGRAM**
January 26 & 27, 2012 at Suffolk Law School

****ADDITIONS/CHANGES****

I. INTERVIEWING EMPLOYERS

The following organizations will be interviewing at the Massachusetts Law School Consortium's Government & Public Interest Recruitment Program on January 26 and/or 27, 2012 at Suffolk University Law School. You must bid online through the MA Consortium Symplicity site.

*******Symplicity site:** <https://law-massconsortia-csm.symplicity.com/students>

*******Session:** *Gov/PI Program2 – January 2012 Suffolk*

*******Bidding deadline:** *Thursday, January 12th, NOON*

ADDITIONS

Legal Aid Society (New York, NY)

199 Water Street, Sixth Floor, New York, NY 10038

www.legal-aid.org

Contact: Jennifer Lewis, Acting Recruitment Manager

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume; bring writing sample to the interview*

Comments: hiring for unpaid summer positions; the Legal Aid Society is a private, not-for-profit legal services organization, the oldest and largest in the nation, dedicated since 1876 to providing quality legal representation to low-income New Yorkers; it is dedicated to one simple but powerful belief - that no New Yorker should be denied access to justice because of poverty

Interview Date: 01/27/2012

Interviewers: Amy Serlin and Dawn Ryan

Suffolk County District Attorney's Office, Appeals Division (Boston, MA)

One Bulfinch Place, Boston, MA 02114

www.suffolkdistrictattorney.com

Contact: Donna Jalbert Patalano, Assistant District Attorney

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume; bring writing sample to the interview*

Comments: hiring for six unpaid summer positions in their Appeals Division; under the supervision of an Assistant District Attorney, students in the Appeals Unit typically take responsibility for researching and drafting the Commonwealth's response to a defendant's appellate brief; students may also assist on appeals before the Single Justice of the Supreme Judicial Court and also provide assistance to trial ADAs on motions and pleadings; students will be encouraged to attend oral arguments, in addition to observing criminal trials and motions;

after filing a brief, Appeal Division students may have the opportunity to argue in Appeals Court

Interview Date: 01/26/2012

Interviewer: Donna Jalbert Patalano

U.S. Dept. of Labor, Employee Benefits Security Administration (Boston, MA)

John F. Kennedy Federal Building, Room 575, Boston, MA 02203

www.dol.gov/ebsa

Contact: Patricia Richardson, Supervisory Benefits Advisor

Years: 2LD/3LE

Materials Requested with Resume: *submit resume and transcript*

Comments hiring for 3-4 summer positions at \$20 per hour; the mission of the EBSA is to assure the security of the retirement, health and other workplace related benefits of American workers and their families; they accomplish this mission by developing effective regulations, assisting and educating workers, plan sponsors, fiduciaries and service providers, and vigorously enforcing the law; Benefits Advisors in the Boston Regional Office provide technical assistance and customer service on a variety of laws, including ERISA, COBRA, HIPAA and the new Affordable Care Act; Benefits Advisors assist plan participants, employers and plan sponsors in understanding their rights and obligations under the law and in obtaining benefits that may have been denied

Interview Date: 01/26/2012

Interviewers: Patricia Richardson and Kristy Phillips

*****Syplicity site: <https://law-massconsortia-csm.syplicity.com/students>

*****Session: Gov/PI Program – January 2012 Suffolk

*****Bidding deadline: Thursday, December 1st, NOON

ADDITIONS

Federal Trade Commission, Bureau of Consumer Protection (Washington, DC)

600 Pennsylvania Avenue, N.W., Washington, DC 20580

<http://ftc.gov/bcp/lawclerk/index.shtm>

Contact: Jeeah J. Lee, Honors Paralegal

Years: 1LD/2LE

Materials Requested with Resume: *submit cover letter, resume, and list of three references; bring a writing sample to the interview*

Comments: hiring for 3-5 unpaid, full-time summer law clerk positions; their summer law clerks are highly motivated students who are interested in litigation, investigation, and public policy in the areas of consumer protection, fraud, and privacy; law clerks work directly with attorneys and investigators in conducting investigations, assisting with ongoing litigation, interviewing potential witnesses, performing legal research, and drafting legal memoranda; law clerks are also afforded the opportunity to observe the judicial, administrative, and legislative process in action; summer internships require a commitment of approximately ten weeks, during which law clerks work with attorneys and investigators throughout the Bureau's seven divisions; outstanding summer law clerks may receive offers of full-time employment with the Bureau upon graduation from law school; visit www.ftc.gov/bcp/lawclerk/index.shtm to learn more about attorney jobs in the Bureau of Consumer Protection, you can also view video footage of BCP attorneys discussing their careers at the FTC

Interview Date: 01/27/2012

Interviewer: Michelle Rosenthal

III. APPLY DIRECT

The following organizations have requested that students contact them directly. You do not have to bid on any Symplicity site for these employers.

U.S. Equal Employment Opportunity Commission (Washington, DC)

131 M Street, NE, Fourth Floor, Washington, DC 20507

<http://www.eeoc.gov>

Contact: Richard Schneider, Administrative Judge, richard.schneider@eeoc.gov

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *send cover letter, resume, transcript and writing sample; incomplete applications are not considered*

Comments: intern positions - law clerk to an Administrative Judge in the Commission's Federal Sector Tribunal

****APPLY DIRECT TO****

Richard Schneider, Administrative Judge

U.S. Equal Employment Opportunity Commission

Washington Field Office

131 M Street, N.W., Fourth Floor

Washington, DC 20507

fax: 202-419-0739

U.S. Trustee Program (Washington, DC)

20 Massachusetts Avenue, N.W., Room 8214, Washington, DC 20530

Contact: Valerie Rice Singley, Human Resources Specialist, valerie.singley@usdoj.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send cover letter (indicating geographic preference), resume, transcript, and writing sample by 2/28/12*

Comments: hiring for summer internships in field offices nationwide, work-study or credit only; USTP employees handle a wide range of challenging and significant matters as they strive to promote the integrity and efficiency of the bankruptcy system by enforcing bankruptcy laws and providing oversight of private trustees; must be a U.S. citizen; superior research and writing skills, an eye for detail, a desire to work as part of a small team of professionals, and a commitment to fairness and integrity in the administration of the bankruptcy laws are essential; excellent opportunity for students with a background and interest in policy making, bankruptcy, administrative law, and legislative matters

****APPLY DIRECT TO****

Valerie Rice Singley

U.S. Trustee Program

valerie.singley@usdoj.gov