



GOVERNMENT & PUBLIC INTEREST RECRUITMENT PROGRAM

January 26 and 27, 2012
at Suffolk University Law School

Documents must be uploaded and applications must be completed *by 12:00pm, on Thursday, December 1st.*

NOTE: We use a web-based system for all recruitment programs – Symplicity. You must upload your application materials and “bid” online for all interviewing employers through Symplicity.

IDs and passwords were sent to all first year students’ Suffolk email accounts. All other students should already have their ID and password. You will need login information for TWO separate Symplicity sites. Please check with the Career Development Office if you did not receive login information for either site.

Additional instructions for using Symplicity are available on the Career Development website under the ‘On-Campus Interviews’ link and in the CD0.

INSTRUCTIONS FOR APPLYING TO ORGANIZATIONS

INTERVIEWING AND COLLECTION ONLY EMPLOYERS

You will have to use Symplicity to apply to interviewing and collection only employers. Detailed instructions for using Symplicity are available in the *Student Guide to Symplicity* which you can pick up in the Career Development Office or view on the CDO website under the 'On-Campus Interviews' link. There is also a series of Symplicity video tutorials which can be found on the password protected section of the CDO website, '[SULS Community](#)'. Contact the CDO for the password.

Please note that there are TWO Symplicity sites. You will use the Massachusetts Consortium site to apply to the interviewing employers and the Suffolk Symplicity site to apply to the collection only employers. If you need login information for either site, please contact the Career Development Office.

Steps for applying to employers:

1. Complete your profile on Symplicity – you will also have to agree to the Massachusetts Law School Consortium interview policy before you can bid for interviewing employers.
2. Upload all your application materials in the 'documents' section of the Symplicity site. You will need to upload your resume, transcript, writing sample, list of references, and cover letters. *NOTE TO FIRST YEAR STUDENTS:* Employers understand that first year students do not have transcripts and will only expect them from second and third year students. Undergraduate transcripts are not necessary.
3. Bid for (apply to) employers by 12:00m on Thursday, December 1st.

You will be notified by email if you have been chosen by the employer for an interview at the program in January and will be instructed to sign up for an interview time on Symplicity. Emails will begin to go out on January 4th.

APPLY DIRECT EMPLOYERS

You do not have to do anything through Symplicity for these employers. Mail your resume, and any other requested materials, to the employer before the deadline date (if one is posted).

Additions and changes to this list will be posted in our weekly student newsletter *Spotlight*, on Symplicity, on Twitter and Facebook, and on the CDO website under the 'On-Campus Interviews' link. Please check regularly for updates.

I. INTERVIEWING EMPLOYERS

The following organizations will be interviewing at the Massachusetts Law School Consortium's Government & Public Interest Recruitment Program on January 26 and/or 27, 2012 at Suffolk University Law School. You must bid online through the MA Consortium Symplicity site.

******Symplicity site:* <https://law-massconsortia-csm.symplicity.com/students>

******Session:* Gov/PI Program – January 2012 Suffolk

******Bidding deadline:* Thursday, December 1st, NOON

AIDS Action Committee of Massachusetts (Boston, MA)

75 Amory Street, Boston, Massachusetts 02119

<http://www.aac.org>

Contact: Andrew Musgrave, Staff Attorney, amusgrave@aac.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit resume and transcript; bring references to the interview*

Comments: hiring for three unpaid summer positions; the AIDS Action Committee of Massachusetts is New England's first and largest AIDS service organization; the legal department provides direct legal services to clients in the areas of housing, social security, family law, estate planning, unemployment, and consumer law; the legal department also works closely with the Massachusetts Transgender Legal Advocates to address the legal needs of low income transgender people in Massachusetts

Interview Date: 01/26/2012 and 01/27/2012

Interviewer: Andrew Musgrave

Alaska Department of Law (Anchorage, AK)

1031 West Fourth Avenue, Suite 200, Anchorage, Alaska 99501

<http://law.alaska.gov/departmnet/jobs/intern.html>

Contact: Joanne Grace, joanne.grace@alaska.gov

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume and transcript; bring references and a writing sample to the interview*

Comments: hiring for ten summer positions, program includes round-trip airfare to Alaska, but offers not stipend or salary; also hiring for post-graduate positions; the Department of Law is part of the executive branch of Alaska state government; the attorney general serves as the legal advisor for the governor and other state agencies, prosecutes all violations of state criminal law, and enforces the consumer protection and unfair trade practices law

Interview Date: 01/26/2012

Interviewer: Joanne Grace

Building Excellent Schools (Boston, MA)

262 Washington Street, Boston, Massachusetts 02108

<http://www.buildingexcellentschools.org>

Contact: Erica Anthony, Associate Director of Talent, eanthony@buildingexcellentschools.org

Years: 3LD/4LE

Materials Requested with Resume: *submit resume*

Comments: hiring for their 12-month Building Excellent Schools Fellowship; Fellows are offered a \$90,000 professional stipend and extensive training and support to focus on one goal - founding and leading a high-achieving urban charter school that is independently managed; national organization committed to improving the academic achievement of students in their nation's urban centers

Interview Date: 01/27/2012

Interviewer: Erica Anthony

Committee for Public Counsel Services (Boston, MA)

44 Bromfield Street, Boston, Massachusetts 02108-4909

<http://www.publiccounsel.net>

Contact: Krista Lohr, Legal Hiring Coordinator, klohr@publiccounsel.net

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for 25+ post-graduate, entry-level staff attorney positions at \$40,000; state public defender

Interview Date: 01/26/2012

Interviewer: Krista Lohr, Benjamin Keehn

CPCS, Children & Family Law Program (Boston, MA)

44 Bromfield Street, Boston, Massachusetts 02108

<http://www.publiccounsel.net>

Contact: Andrew Cohen, Director of Appeals, acohen@publiccounsel.net

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter (must explain interest in child welfare law), resume, and transcript*

Comments: hiring for one or two unpaid summer positions; child welfare/child protection; representation of parents and children in the Juvenile Court and Probate and Family Court

Interview Date: 01/26/2012

Community Action Program Legal Services, Inc. (Boston, MA)

178 Tremont Street, Boston, Massachusetts 02111

<http://www.caplaws.org>

Contact: Ashley Billingsley, Administrative Coordinator, ashley.billingsley@caplaw.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, and transcript; bring references and writing sample to the interview*

Comments: hiring for one summer position, work study funding only; non-profit membership organization offering legal training and legal technical assistance to over 1200 community action agencies nationwide; student's primary responsibilities would be to prepare comprehensive research memoranda on legal issues relating to the following programs: Head Start, fuel

assistance, food and clothing pantries, job training, summer jobs, child care, housing assistance, affordable housing development, preventive health education and services, and elder programs; students would also be asked to research and prepare memoranda and/or correspondence on individual issues raised by individual requests for legal assistance from CAAs and their local attorneys

Interview Date: 01/26/2012

Interviewer: Allison Ma'luf and Eleanor Evans

Community Legal Aid (Worcester, MA)

405 Main Street, Worcester, Massachusetts 01608

<http://www.lacm.org>

Contact: Betsy Williams, Human Resources Officer, bwilliams@wmls.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for eight summer positions, work study preferred; provides free civil legal assistance to low-income and elderly residents of Berkshire, Franklin, Hampden, Hampshire, and Worcester counties; specializes in elder law, government benefits, foreclosure defense, immigration law, housing and employment discrimination, and family law matters affecting domestic violence victims

Interview Date: 01/26/2012 and 01/27/2012

Interviewer: Valerie Zolezzi-Wyndham, Hisham Leil

Connecticut Commission on Human Rights and Opportunities (Hartford, CT)

25 Sigourney Street, Hartford, Connecticut 06106-1541

<http://www.ct.gov/chro/site/default.asp>

Contact: Charles Krich, Principal Attorney, charles.krich@ct.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume; bring writing sample to the interview*

Comments: hiring for five summer positions; CHRDR is a state civil rights agency; visit their website (www.ct.gov/chrdr) for a description of the position

Interview Date: 01/26/2012

Interviewer: Charles Krich +1

Delaware Department of Justice, Attorney General's Office (Wilmington, DE)

820 North French Street, 7th Floor, Wilmington, Delaware 19801

<http://www.state.de.us/attgen/>

Contact: Colleen Norris, Deputy Attorney General, colleen.norris@state.de.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit resume*

Interview Date: 01/26/2012 and 01/27/2012

Interviewer: Colleen Norris

Disabilities Rights Center, Inc. (Concord, NH)

18 Low Avenue, Concord, New Hampshire 03301-4971

<http://www.drenh.org>

Contact: Amy Messer, Legal Director, amym@drcnh.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit resume*

Comments: hiring for two unpaid summer positions; private non-profit organization providing legal services to eligible individuals with disabilities; law students may be assigned to the intake team or to one or more staff attorneys; whether working for the intake team or a staff attorney, the student's responsibilities generally involve some or all of the following: legal research and writing, interviewing clients, assisting in trial preparation and investigation, and attending Court of Administrative hearings when possible

Interview Date: 01/26/2012

Interviewer: Rebecca Whitley

Federal Bureau of Prisons, Federal Medical Center (Ayer, MA)

FMC Devens, 42 Patton Road, Ayer, Massachusetts 02134

<http://www.bop.gov>

Contact: Les Owen, Supervisory CLC Attorney, lowen@bop.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for one unpaid summer position; applicant will serve as a legal intern in a three-attorney office that handles legal matters for three federal prisons

Interview Date: 01/26/2012

Interviewer: Les Owen

The Fund for American Studies (Washington, DC)

1706 New Hampshire Avenue, NW, Washington, District of Columbia 20036

<http://dcinternships.org/LSI>

Contact: Stacie Allen, Program Coordinator, sallen@tfas.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, transcript and references*

Comments: an eleven-week summer program, LSI combines a legal placement and a 3-credit constitutional law course with networking opportunities and career development activities in Washington, DC

Interview Date: 01/26/2012 and 01/27/2012

Interviewer: Stacie Allen

Greater Boston Legal Services (Boston, MA)

197 Friend Street, Boston, Massachusetts 02114-1802

<http://www.gbls.org>

Contact: Sonia Marquez, Director of Human Resources, jobs@gbls.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for summer positions; GBLS provides quality free civil (non-criminal) legal assistance to poor people in Greater Boston

Interview Date: 01/26/2012 and 01/27/2012

Harvard Legal Aid Bureau (Cambridge, MA)

23 Everett Street, First Floor, Cambridge, Massachusetts 02138

<http://www.harvardlegalaid.org>

Contact: Emily Hostage, Executive Director, hlabrecruitment@gmail.com

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and transcript; bring references and writing sample to the interview*

Comments: hiring for 16 unpaid summer positions; HLAB works with hundreds of low-income clients to solve their legal problems in the areas of housing, domestic relations, government benefits, and fair wage law; additional information is available at

<http://www.harvardlegalaid.org/summer-fellowship-program>

Interview Date: 01/26/2012 and 01/27/2012

Lawyers Committee for Civil Rights(Boston, MA)

294 Washington Street, Suite 443, Boston, Massachusetts 02108

<http://www.lawyerscom.org>

Contact: Norma D'Apolito, Executive Director, ndapolito@lawyerscom.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit resume*

Comments: hiring for 3-5 unpaid summer positions; intern works on (1) litigation involving race and national origin discrimination, (2) voting rights, or (3) economic justice involving business law assistance to low income women or minority entrepreneurs

Interview Date: 01/26/2012

Interviewer: Norma D'Apolito

Legal Advocacy and Resource Center (Boston, MA)

197 Friend Street, 9th Floor, Boston, Massachusetts 02114

<http://www.larcma.org>

Contact: Dan Biagiotti, Managing Attorney, dbiagiotti@gbls.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for three summer positions at \$11.00 per hour; students will interview clients over the telephone, screen for legal services eligibility and provide basic legal information and advice

Interview Date: 01/27/2012

Interviewer: Dan Biagiotti

Massachusetts Advocates for Children (Boston, MA)

25 Kingston Street, Boston, Massachusetts 02111-2200

<http://www.massadvocates.org>

Contact: Thomas Mela, Managing Attorney, tmela@massadvocates.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for two unpaid summer positions

Interview Date: 01/26/2012

Interviewer: Thomas Mela

Massachusetts Attorney General's Office (Boston, MA)

One Ashburton Place, Boston, Massachusetts 02108

<http://www.mass.gov/ago>

Contact: Sandra Macdonald, Recruitment and Hiring Coordinator,

sandra.macdonald@state.ma.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript, list of references and writing sample*

Comments: hiring for their ten-week, unpaid, 2012 Summer Legal Intern Program; legal interns will join a structured program of trainings, events and activities; taking into account their placement preferences, interns will be assigned to a particular division within the office

Interview Date: 01/26/2012

Massachusetts Department of Public Safety (Boston, MA)

One Ashburton Place, Room 1301, Boston, Massachusetts 02108

<http://www.mass.gov/dps>

Contact: Lennie de Souza Smith, Director of Human Resources, lennie.smith@state.ma.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for two unpaid summer positions

Interview Date: 01/26/2012 and 01/27/2012

Interviewer: Carrie Torrisi

MetroWest Legal Services, Inc. (Framingham, MA)

63 Fountain Street, Suite 304, Framingham, Massachusetts 01702

<http://www.mwlegal.org>

Contact: Brian Burke, Supervising Attorney, bburke@mwlegal.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for five unpaid summer positions; MWLS aids low-income individuals and families of 36 towns (geographically located west of Boston and east of Worcester) with civil legal issues; the legal issues they cover include appeals of public benefits, family law with a focus on victims of domestic violence, immigration for victims of domestic violence, public housing eligibility/evictions, and elder and homeless issues; interns will assist with ongoing litigation and administrative matters as well as perform relevant legal research, writing, and case preparation; depending on the unit, interns will also interview clients, advocate for clients in certain administrative hearings, and represent clients in court; Spanish and/or Portuguese language ability a plus

Interview Date: 01/26/2012

Interviewer: Brian M. Angel Burke

Miami-Dade County Public Defender's Office (Miami, FL)

1320 N.W. 14th Street, Miami, Florida 33125

<http://www.pdmiami.com>

Contact: Rory Stein, General Counsel, rstein@pdmiami.com

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for 20 post-graduate positions at \$42,000; state agency, indigent criminal defense

Interview Date: 01/26/2012 and 01/27/2012

Interviewer: Rory Stein +

National Consumer Law Center (Boston, MA)

7 Winthrop Square, Fourth Floor, Boston, Massachusetts 02110

<http://www.nclc.org>

Contact: Darlene Wong, Staff Attorney, darlenewong@nclc.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter and resume; bring a writing sample to the interview*

Comments: hiring for approximately four summer positions (salary tbd) and up to two post-graduate positions (at \$14 per hour); the NCLC is a nonprofit advocacy organization that seeks to build economic security and family wealth for low-income and other economically disadvantaged Americans; they promote access to quality financial services, affordable utility services, and protect family assets from unfair and exploitive transactions that wipe out resources and undermine self-sufficiency; for over 40 years, NCLC has used its expertise to write the rules of a fair marketplace

Interview Date: 01/26/2012

Neighborhood Legal Services, Inc. (Lynn, MA)

37 Friend Street, Lynn, Massachusetts 01902

<http://www.neighborhoodlaw.org>

Contact: Jim Breslauer, Advocacy Coordinator, jbreslauer@nlsma.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter expressing interest and resume*

Comments: hiring for unpaid summer positions; NLS is an innovative provider of free civil legal services to low income residents of Northeast Massachusetts; interns will get extensive client contact, experience in writing and research, and possible court involvement in one of their substantive areas

Interview Date: 01/26/2012 and 01/27/2012

Interviewer: Jim Breslauer

New Hampshire Attorney General (Concord, NH)

33 Capitol Street, Concord, New Hampshire 03301

<http://www.doj.nh.gov>

Contact: Anne Edwards, Chief of Staff/Associate Attorney General, anne.edwards@doj.nh.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume; bring references and writing sample to the interview*

Comments: hiring for 20 unpaid summer positions; there are five bureaus - Criminal Justice, Civil, Consumer Protection and Antitrust, Transportation & Construction, and Environmental; interns are assigned many varied tasks including legal research and writing, drafting appellate briefs, preparing trial notebooks and file reviews

Interview Date: 01/26/2012

Interviewer: Matthew Mavrogeorge, Lisa English

New Hampshire Legal Assistance (Manchester, NH)

1361 Elm Street, Suite 307, Manchester, New Hampshire 03101-1323

<http://www.nhla.org>

Contact: Michelle Wangerin, Staff Attorney, mwangerin@nhla.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for five unpaid summer positions; NHLA is a non-profit law firm offering legal services in civil matters to seniors and eligible low-income persons; NHLA interns assist attorneys and paralegals with every level of case preparation including interviewing clients, investigating cases, taking depositions, conducting legal research and drafting pleadings; interns meeting certain legal requirements are also encouraged to participate in administrative and District Court proceedings

Interview Date: 01/27/2012

Interviewer: Michelle Wangerin

New Hampshire Public Defender (Concord, NH)

10 Ferry Street, Suite 202, Concord, New Hampshire 03301

<http://www.nhpd.org>

Contact: Ann-Marie Curry, Recruitment Coordinator, acurry@nhpd.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume and transcript*

Comments: hiring for unpaid summer positions and five post-graduate positions at \$44,998

Interview Date: 01/26/2012 and 01/27/2012

New York County District Attorney's Office (New York, NY)

One Hogan Place, New York, New York 10013

<http://www.manhattanda.org>

Contact: Robin Edwards, Administrator of Legal Hiring, legalhiringunit@dany.nyc.gov

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and transcript; only complete applications will be reviewed; bring an official transcript, writing sample, and the names and telephone numbers of three academic or professional references to the interview*

Comments: hiring for 40-50 summer positions at \$500 per week; the Summer Intern Program provides students the opportunity to gain experience in trial and appellate litigation in the public sector; depending upon assignment, summer interns help prepare cases for grand jury presentations, hearings, and trials; interns also research and write appellate and trial briefs, and are assigned to work on complex, long-term investigations; in most cases, summer interns have an opportunity to second-seat an Assistant District Attorney on trial; applicants should have a demonstrated interest in community service; the office considers academic performance to be only one indicator of an applicant's potential; equally important are the qualities of personal character, integrity, judgement, and maturity; prior leadership experience and a demonstrated commitment to public service are valued qualities

Interview Date: 01/27/2012

Plymouth County District Attorney's Office (Brockton, MA)

32 Belmont Street, Brockton, Massachusetts 02401

Contact: John Bradley, Assistant District Attorney, johne.bradley@state.ma.us

Years: 3LD/4LE

Materials Requested with Resume: *submit resume*

Comments: hiring for post-graduate positions; prosecuting criminal cases in the towns of Plymouth County

Interview Date: 01/27/2012

Interviewer: John Bradley

Prisoners' Legal Services (Boston, MA)

10 Winthrop Square, Third Floor, Boston, Massachusetts 02110

<http://www.mcls.net>

Contact: Lauren Petit, Staff Attorney, lpetit@plsma.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume; bring references and writing sample to the interview*

Comments: hiring for two unpaid summer positions; provides civil legal services to prisoners incarcerated in Massachusetts

Interview Date: 01/26/2012

Interviewer: Lauren Petit

Rhode Island Department of Attorney General (Providence, RI)

150 South Main Street, Providence, Rhode Island 02903

<http://www.riag.gov>

Contact: Teresa Dorrance, Internship Program Coordinator, tdorrance@riag.ri.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit resume*

Comments: hiring for unpaid internship positions

Interview Date: 01/26/2012

Interviewer: Gerald J. Coyne

Rhode Island Public Defender (Providence, RI)

160 Pine Street, Providence, Rhode Island 02903

<http://www.ripd.org>

Contact: Michael DiLauro, Director of Training/Legislative Liaison, mdilauro@ripd.org

Years: 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and transcript*

Comments: hiring for summer intern positions

Interview Date: 01/27/2012

Interviewer: Mike DiLauro +

RI State Government Internship Program (Providence, RI)

State House, Room 8AA, Providence, Rhode Island 02903

<http://www.rilin.state.ri.us>

Contact: Robert Gemma, Executive Director, rgemma@rilin.state.ri.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume; bring writing sample to the interview*

Comments: hiring for 100+ summer internships, salary conditional; state program with placements at the state and federal level (i.e. Attorney General, Public Defender, judicial clerkships, state agencies)

Interview Date: 01/26/2012

Interviewer: Robert Gemma, Joseph Marciano

Suffolk County District Attorney's Office (Boston, MA)

1 Bulfinch Place, Boston, Massachusetts 02114-2931

<http://www.mass.gov/dasuffolk/index.html>

Contact: Christina Miller, Chief, District Courts and Community Prosecutions, christina.miller@state.ma.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume*

Comments: hiring for approximately 50 unpaid internships, summer and academic year

Interview Date: 01/26/2012

Interviewer: Christina Miller

U.S. Air Force JAG (Hanscom AFB, MA)

20 Schilling Circle, Building 1305, Hanscom AFB, Massachusetts 01731

<http://www.jagusaf.hq.af.mil>

Contact: Uchenna Ahanonu, Asst. Staff Judge Advocate, uchenna.ahanonu@hanscom.af.mil

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit resume*

Comments: informational interviews; military law supporting military members and retirees; practice family law, labor law, contracts and court martials

Interview Date: 01/27/2012

U.S. Attorney's Office, Civil Division (Boston, MA)

One Courthouse Way, Suite 9200, Boston, Massachusetts 02210

<http://www.justice.gov/usao/ma/>

Contact: Jennifer Serafyn, Assistant US Attorney, jennifer.serafyn@usdoj.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and transcript; bring writing sample to the interview*

Comments: hiring for more than 10 unpaid summer positions; the Civil Division represents the U.S., its agencies, and employees in both affirmative and defensive cases filed in Massachusetts

Interview Date: 01/26/2012

Interviewer: Jennifer Serafyn, Eve Stacey

U.S. Attorney's Office, Criminal Division (Boston, MA)

One Courthouse Way, Suite 9200, Boston, Massachusetts 02210

<http://www.justice.gov/usao/ma/>

Contact: Leah Foley, Assistant US Attorney, leah.foley@usdoj.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter and resume; bring references to the interview*

Comments: hiring for 30 unpaid summer positions; the summer intern program provides highly motivated law students the ability to witness firsthand how the federal government prosecutes criminal and civil cases; interns are assigned to a particular unit, where they are supervised by an Assistant US Attorney; summer interns conduct research, draft motions and legal memoranda, participate in witness interviews, assist in trial preparation and attend trials, appellate arguments and other court hearings; interns also have the opportunity to meet members of the judiciary, law enforcement, and the defense bar

Interview Date: 01/27/2012

Interviewer: Leah Foley, Young Paik, David Schumacher

U.S. Dept. of Labor, Office of Administrative Law Judges (Boston, MA)

O'Neill Federal Building, Room 411, 10 Causeway Street, Boston, Massachusetts 02222-1047

<http://www.dol.gov>

Contact: Christopher Jones, Attorney-Advisor/Law Clerk, jones.christopher@dol.gov

Years: 3LD/4LE

Materials Requested with Resume: *submit cover letter, resume and transcript; bring references and writing sample to the interview*

Comments: hiring for one post-graduate position at the GS-11 level; OALJ handles cases arising under a variety of statutes; clerks assist judges in all aspects of hearing and deciding Longshore & Harbor workers' compensation claims, whistleblower retaliation claims, and a variety of other issues

Interview Date: 01/27/2012

Interviewer: Chris Jones and Lynne Woundy

U.S. Environmental Protection Agency New England (Boston, MA)

Five Post Office Square, Suite 100, Boston, Massachusetts 02109-3912

<http://www.epa.gov/reion1/legalintern>

Contact: Rona Gregory, Senior Assistant Regional Counsel, gregory.rona@epa.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and transcript*

Comments: hiring for ten unpaid summer positions; EPA New England attorneys provide legal advice on the implementation and enforcement of federal laws administered by EPA, including laws relating to air and water pollution, the control of toxic substances, and the management and disposal of hazardous wastes

Interview Date: 01/26/2012

Interviewer: Rona Gregory and David Peterson

U.S. Navy JAG Corps (Newport, RI)

Navy Justice School, 360 Elliot Street, Newport, Rhode Island 02840

<http://www.jag.navy.mil>

Contact: Chad Temple, Recruiting Coordinator, chad.c.temple@navy.mil

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *submit resume*

Comments: informational interviews

Interview Date: 01/26/2012 and 01/27/2012

II. COLLECTION ONLY

The following organizations have requested that the Career Development Office collect and send resumes to them; they will contact students directly regarding interviews. You must bid online through the Suffolk Symplicity site.

******Symplicity site:* <https://law-suffolk-csm.symplicity.com/students>

******Session:* GOV/PI COLLECTION – Spring 2012

******Bidding deadline:* Thursday, December 1st, 10:00am

ABC for Health, Inc. (Madison, WI)

32 North Bassett Street, Madison, Wisconsin 53703

<http://www.safetyweb.org>

Contact: Brynne McBride, Associate Director, bmcbride@safetyweb.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript and references*

Comments: hiring for 2-3 summer positions, work-study funding preferred; provide legal research and writing support for firm attorneys, interview clients at intake, client counseling, and investigations; legal research and writing experience is desired/ bilingual in Spanish/English is encouraged but not required

COLLECTION ONLY

Alabama Disabilities Advocacy Program (Tuscaloosa, AL)

P.O. Box 870395, Tuscaloosa, Alabama 35487-0395

<http://www.adap.net>

Contact: James A. Tucker, Associate Director, jtucker@adap.ua.edu

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript and writing sample*

Comments: hiring for three summer positions at \$387.50 per week; ADAP is part of the federally mandated protection and advocacy (P&A) system; ADAP's mission is to provide quality, legally based advocacy services to Alabamians with disabilities in order to protect, promote and expand their rights; ADAP's vision is one of a society where persons with disabilities are valued and exercise self-determination through meaningful choices

COLLECTION ONLY

The Alliance for Children's Rights (Los Angeles, CA)

3333 Wilshire Boulevard, Suite 550, Los Angeles, California 90010

<http://www.kids-alliance.org>

Contact: Diego Cartagena, Pro Bono Director, d.cartagena@kids-alliance.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript and references*

Comments: hiring for 10-15 unpaid summer positions; alliance efforts are focused in three areas - direct legal services and representation, education and community training, and advocacy; interns work under the direction of the pro bono coordinator and staff attorneys on intake as well as on an assigned project area

COLLECTION ONLY

Legal Aid of Western Ohio, Inc. (Toledo, OH)

525 Jefferson Avenue, Suite 400, Toledo, Ohio 43604

<http://www.lawolaw.org>

Contact: Veronica L. Martinez, Regional Managing Attorney, vmartinez@lawolaw.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit resume*

Comments: hiring for unpaid summer positions; full introduction to major poverty law areas as well as traditional research and writing assignments; volunteers assist legal aid attorneys in substantive areas of law, ranging from civil rights, social security, housing, immigration, tax and family law

****COLLECTION ONLY****

Legal Services of Greater Miami, Inc. (Miami, FL)

3000 Biscayne Boulevard, Suite 500, Miami, Florida 33137-4129

<http://www.lsgmi.org>

Contact: Ilenia Sanchez-Bryson, Directing Attorney, papps@lsgmi.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit resume*

Comments: hiring for 8-10 unpaid summer positions; LSGMI relies on assistance from law students to fulfill its mission to serve the low-income community of Miami-Dade County; working at LSGMI during law school gives you immediate, hands-on experience with the clients they serve and the cases they handle; you will not be limited to doing legal research

****COLLECTION ONLY****

Mental Health Legal Advisors Committee (Boston, MA)

24 School Street, 8th Floor, Boston, Massachusetts 02108

<http://www.mass.gov/mhlac>

Contact: Miriam Ruttenberg, Staff Attorney, mruttenberg@mhlac.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript, references and writing sample*

Comments: hiring for 1-2 unpaid summer positions; also hiring for their Hennessey Summer Fellowship which has a \$6,000 stipend; mission is to help children and adults with mental disabilities by providing advice and direct legal representation; cover a wide range of legal issues in areas that include access to services, treatment, custody and visitation, guardianship, insurance, education, housing and ipatient, institutional rights

****COLLECTION ONLY****

National Immigration Law Center (Los Angeles, CA)

3435 Wilshire Boulevard, Suite 2850, Los Angeles, California 90027

<http://www.nilc.org>

Contact: Alejandra Casillas, Human Resources Manager, jobs@nilc.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and references*

Comments: hiring for three unpaid summer positions; focus on legal research and writing, and policy advocacy

****COLLECTION ONLY****

Texas Civil Rights Project (Austin, TX)

1405 Montopolis Drive, Austin, Texas 78741

<http://www.texascivilrightsproject.org>

Contact: Wayne Krause, Legal Director, waynekrause@texascivilrightsproject.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and writing sample*

Comments: hiring for 15 unpaid summer positions; TCRP promotes racial, social, and economic justice through education and litigation; law clerks have the opportunity to do research, draft pleadings, help with discovery, and write briefs

****COLLECTION ONLY****

Texas RioGrande Legal Aid, Inc. (Weslaco, TX)

300 South Texas Boulevard, Weslaco, Texas 78596

<http://www.trla.org>

Contact: David G. Hall, Executive Director, dhall@trla.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript and references*

Comments: hiring for 45 unpaid summer positions

****COLLECTION ONLY****

U.S. Department of Education, Office for Civil Rights (Boston, MA)

5 Post Office Square, 8th Floor, Boston, Massachusetts 02109

<http://www.ed.gov/ocr>

Contact: Nicole Merhill, Senior Civil Rights Attorney, nicole.merhill@ed.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume and transcript*

Comments: hiring for 4-6 unpaid summer positions; OCR interns work with a complaint and/or compliance review team to investigate and resolve civil rights complaints and issues primarily involving allegations for discrimination on the bases of disability, sex, race, color, and national origin, and age under Federal laws and regulations; interns are typically involved in a variety of activities with their teams including drafting letters to parents, school districts, colleges and universities, developing investigative strategies and participating in all aspects of the investigative process, including preparing for and participating in interviews of students, parents, educators and other witnesses, drafting data requests, investigative findings, conducting research on legal issues, negotiating remedies and monitoring civil rights compliance

****COLLECTION ONLY****

U.S. Dept. of Justice, Exec. Office for Immigration Review (Boston, MA)

JFK Federal Building, Room 320, 15 New Sudbury Street, Boston, Massachusetts 02203

<http://www.usdoj.gov/eoir>

Contact: Michele Frangella, Attorney Advisor, Michele.Frangella@usdoj.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *submit cover letter, resume, transcript and writing sample*

Comments: hiring for two unpaid summer positions

****COLLECTION ONLY****

III. APPLY DIRECT

The following organizations have requested that students contact them directly. You do not have to bid on any Symplicity site for these employers.

Bay Area Legal Aid (Oakland, CA)

1735 Telegraph Avenue, Oakland, California 94612

<http://www.baylegal.org>

Contact: Genevieve Richardson, Director of Pro Bono Activities, probono@baylegal.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send completed application (available at www.baylegal.org) indicating your office(s) and project(s) preference along with your cover letter, resume, and writing sample by 3/1/12*

Comments: hiring 40 summer interns

****APPLY DIRECT TO****

Bay Area Legal Aid - Law Clerk Program

1735 Telegraph Avenue

Oakland, CA 94612

probono@baylegal.org

Board of Veterans' Appeals (Washington, DC)

810 Vermont Avenue, NW, Washington, District of Columbia 20420

<http://www.bva.va.gov>

Contact: Bethany Buck, Executive Assistant to the Chairman, bethany.buck@va.gov

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send cover letter, resume, transcript and writing sample ASAP*

Comments: hiring for summer intern positions; interns work one-on-one with experienced attorneys drafting tentative decisions for a judge's signature in active appeals for veterans benefits

****APPLY DIRECT TO****

Bethany Buck, Executive Assistant to the Chairman

Board of Veterans' Appeals

810 Vermont Avenue, N.W.

Washington, DC 20420

bethany.buck@va.gov

Cabrini Green Legal Aid (Chicago, IL)

740 North Milwaukee Avenue, Chicago, Illinois 60642

<http://www.cgla.net>

Contact: Marissa Claxon, Staff Attorney, marissaclaxon@cgla.net

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send cover letter and resume by 12/15/11*

Comments: hiring for 9-10 unpaid summer positions, ten weeks; CGLA provides free legal services to low-income Chicagoans in four areas of law - family, housing, criminal defense, and criminal records; they integrate legal and social services to provide life-changing impact; interns work in one of their four practice areas

****APPLY DIRECT TO****

Marissa Claxon, Staff Attorney
Cabrini Green Legal Aid
740 North Milwaukee Avenue
Chicago, IL 60642
marissaclaxon@cglanet.net

Connecticut Department of Correction (Wethersfield, CT)

24 Wolcott Hill Road, Wethersfield, Connecticut 06109

<http://www.ct.gov/doc>

Contact: Doug Kulmacz, Director, doug.kulmacz@po.state.ct.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send VIP Application Form and motivational statement with your resume*

Comments: hiring for volunteer positions; you may also check

<http://das.ct.gov/fp1.aspx?page=104> for current job announcements

****APPLY DIRECT TO****

Doug Kulmacz, Director
DOC Volunteer & Recreation Services
24 Wolcott Hill Road
Wethersfield, CT 06109

Essex County District Attorney's Office (Salem, MA)

10 Federal Street, 5th Floor, Salem, Massachusetts 01970

<http://www.mass.gov/da/essex>

Contact: Jana DiNatale, ADA/Deputy Director of Training, jana.dinatale@state.ma.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send cover letter, resume, transcript, writing sample, references, and completed application (found on website) by 2/10/12*

Comments: hiring for unpaid summer internships; see

http://www.mass.gov/?pageID=deasterminal&L=3&L0=Home&L1=Employment+Opportunities&L2=Internships&sid=Deas&b=terminalcontent&f=employ_opps_internships_law_students&csi=d=Deas for details

****APPLY DIRECT TO****

Internship Programs
Essex District Attorney's Office
Ten Federal Street
Salem, MA 01970

Massachusetts Superior Court (Boston, MA)

Suffolk Superior Courthouse, Three Pemberton Square, 13th Floor, Boston, Massachusetts 02108

Contact: Romeo G. Camba, Acting Manager of Legal Research Services,

romeo.camba@jud.state.ma.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *email cover letter, resume, transcript, and application (available at <http://tinyurl.com/dy5dsx4>) in pdf format by 2/3/12*

Comments: hiring for unpaid summer internships; assist Superior Court judges with legal research and writing; full information can be found at <http://tinyurl.com/bo4bdwy>

****APPLY DIRECT TO****

Romeo Camba

Massachusetts Superior Court

romeo.camba@jud.state.ma.us

(include "Summer Internship Application" in the subject line)

Mental Health Advocacy Services, Inc. (Los Angeles, CA)

3255 Wilshire Boulevard, Suite 902, Los Angeles, California 90010-1413

<http://www.mhas-la.org>

Contact: Pamela Marx, Supervising Attorney, pmarx@mhas-la.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send cover letter, resume and writing sample by 1/2/12*

Comments: hiring for six unpaid summer positions; MHAS is a nonprofit law firm providing direct legal services to adults and children with mental health disabilities in the areas of special education, juvenile justice, government benefits and fair housing; MHAS also engages in policy work and impact litigation

****APPLY DIRECT TO****

Pam Marx, Supervising Attorney

Mental Health Advocacy Services Inc.

3255 Wilshire Boulevard #902

Los Angeles, CA 90010

pmarx@mhas-la.org

Public Advocates, Inc. (San Francisco, CA)

131 Steuart Street, Suite 300, San Francisco, California 94105-1241

<http://www.publicadvocates.org>

Contact: Sam Tepperman-Gelfant, Staff Attorney, stepperman-gelfant@publicadvocates.org

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send cover letter explaining (1) specific interestes and qualifications, (2) experiences and commitment to working with low-income communities, communities of color, and immigrant communities, (3) reasons for applying to Public Advocates, and (4) whether you are volunteering or seeking academic credit; also include a resume, writing sample and list of references*

Comments: hiring for 6-8 unpaid summer positions

****APPLY DIRECT TO****

Sam Tepperman-Gelfant, Director of the Legal Clerkship Program

stepperman-gelfant@publicadvocates.org

(cc: acarlisle@publicadvocates.org)

Sacramento County District Attorney's Office (Sacramento, CA)

901 G Street, Sacramento, California 95814

<http://www.sacda.org>

Contact: Stephanie Hofer, Legal Secretary, hoferst@sacda.org

Years: 1LD/2LE, 2LD/3LE, 3LD/4LE

Materials Requested with Resume: *send cover letter and resume ASAP*

Comments: hiring for summer and post-graduate positions, unpaid; legal research, assisting in court, handline assignments in misdemeanor court, preparing cases, presenting offers in court, negotiating pleas, taking pleas on record, and sentencing defendants

****APPLY DIRECT TO****

Stephanie Hofer, Legal Secretary
Sacramento County District Attorney
901 G Street
Sacramento, CA 95814
hoferst@sacda.org

Thirteenth Judicial District Attorney (Rio Rancho, NM)

333 Rio Rancho Boulevard, Suite 201, Rio Rancho, New Mexico 87124

Contact: Carmen Gonzales, Human Resources Administrator, cgonzales@da.state.nm.us

Years: 1LD/2LE, 2LD/3LE

Materials Requested with Resume: *send cover letter, resume, transcript, and references by 2/1/12*

Comments: hiring for unpaid summer internships, academic credit possible; the 13th Judicial District is comprised of three counties - Sandoval County (Bernalillo), Valencia County (Belen) and Cibola County (Grants)

****APPLY DIRECT TO****

Carmen Gonzales, Human Resources Administrator
13th Judicial District Attorney
333 Rio Rancho Boulevard, Suite 201
Rio Rancho, NM 87124
cgonzales@da.state.nm.us